**Japan**

Below is an example for your country. Find the most applicable example, and enter your specific information. In doing so, you may need to edit your address, etc.

When finished, use these instructions to copy the information into your email signature:

[Email Signature Setup Instructions](http://www.danabrandstandards.com/electronic-media/#emailsig_setup) or visit DanaBrandStandards.com/electronic-media under Email Signature Instructions.

When entering your specific information, please reference the identity standards for email signatures, which communicates required and optional choices at [DanaBrandStandards.com/electronic-media](http://www.danabrandstandards.com/electronic-media/).

**Tokyo**

Name Last Name

Title/Function

Business Unit or Group Name – Short Form

Dana Incorporated

Office: +81-(0)3-5642-5151

Fax: +81-(0)3-3663-1188 – Optional

Mobile: Phone Number – Optional

name.lastname@dana.com

Dana Japan Ltd.

Urbannet Nihonbashi Bldg. 4th Fl. 2-14-10 Nihonbashi Ningyocho Chuo-ku, Tokyo 103-0013, Japan

Registered Office: Urbannet Nihonbashi Bldg. 4th Fl. 2-14-10 Nihonbashi Ningyocho Chuo-ku, Tokyo 103-0013, Japan

Registration Number:

www.[dana.com](http://www.dana.com)

**Toyohashi Aichi**

Name Last Name

Title/Function

Business Unit or Group Name – Short Form

Dana Incorporated

Office: +81-(0)532-37-7700

Fax: +81-(0)532-37-7702 – Optional

Mobile: Phone Number – Optional

name.lastname@dana.com

Dana Japan Ltd. (tech center)

331-10, Aza Hamaike Nishi Miyukicho, Toyohashi Aichi, 441-8113, Japan

Registered Office: 331-10, Aza Hamaike Nishi Miyukicho, Toyohashi Aichi, 441-8113, Japan

Registration Number:

www.[dana.com](http://www.dana.com)